

Staff action taken:

Source _____

Date req'd _____

Date rec'd _____

Date ret'd _____

How ret'd _____

Interlibrary Loan Request for books, videos, etc.

For CCU faculty, staff, and students. ILL requests take 5-7 days. The library will contact you when the item arrives so be sure we have your contact information! Most requests are at no charge – we will call you if there are any charges.

Your name _____ Today's date _____

Your phone number and/or email _____

Please first search our catalog to see if the CCU Library owns this
(www.ccu.edu/library click on "Library Catalog" – select the top "Search " tab).

Title: _____

Author _____ Publisher _____

Date _____ ISBN if available (10 digit number): _____

Other information or special instructions _____
