



Alternative License Enrollment Requirements

The following steps need to be taken in order to enroll in the Alternative Licensing Program at CCU. Some steps may need to be completed simultaneously to ensure registration.

1. Identify the content area you plan to teach:

Elementary Education	Special Education Generalist	Other Content Areas
<ul style="list-style-type: none"> * Grades: K – 6 * Complete Alternative Teacher License application on the CDE website. * Select ‘Teacher’ in CDE online application. * Submit Fingerprints to CBI View Instructions from the CDE. * Pass Praxis 5001 Elementary Education: Multiple Subjects. * Apply to schools in Elementary Education. * Ensure you have a designation on the CDE website stating “Alternative License Pending”. * Obtain a teaching position. 	<ul style="list-style-type: none"> * Ages: 5 – 21 * Complete Alternative Teacher License application on the CDE website. * Select ‘Teacher’ in CDE online application. * Submit Fingerprints to CBI View Instructions from the CDE. * Pass Praxis 5001 Elementary Education: Multiple Subjects * Apply to schools in SPED. * Ensure you have a designation on the CDE website stating “Alternative License Pending”. * Obtain a teaching position. 	<ul style="list-style-type: none"> * Review Alternative Licensing Endorsement Areas and Worksheets * Complete Alternative Teacher License application on the CDE website. * Select ‘Teacher’ in CDE online application. * Submit Fingerprints to CBI View Instructions from the CDE. * Transcript Review by the CDE or content test. * Apply to schools in your content area. * Ensure you have a designation on the CDE website stating “Alternative License Pending”. * Obtain a teaching position.

2. [Apply to CCU](#)

- Submit your official college transcripts.
- Provide a picture of your driver’s license.
- Upload resume to application.
- Obtain a letter of recommendation (through the online application process).
- Interview with the Director of Graduate Education programs.

3. Submit the following to your Enrollment Counselor

- Teaching contract.
- Statement of Assurance of Employment (SOA).

4. Register for classes at CCU (call your Enrollment Counselor).