Colorado Christian
UNIVERSITY

# ARTICULATION AGREEMENT

BETWEEN

COLORADO CHRISTIAN UNIVERSITY AND INSTITUTE OF BUSINESS AND MEDICAL CAREERS, INC.

## INTRODUCTION

At Colorado Christian University, we value adult students and the real world experience they bring to the classroom. That's why we're already partnering with the Institute of Business and Medical Careers, Inc. in Colorado to help them reach their ultimate goal: a bachelor's degree.

This agreement formalizes the partnership between Colorado Christian University (CCU) and the Institute of Business and Medical Careers, Inc (IBMC) to ease the process of transfer for IBMC students completing a bachelor's degree at CCU. Through this partnership, IBMC students will benefit from multiple learning formats, small class sizes, and an accelerated semester schedule so the path to a four-year diploma is as direct, and affordable, as possible. Together we can bring a quality, accessible education to a greater depth throughout Colorado.

## PURPOSE

This agreement sets forth the terms and conditions for students to transfer to a Colorado Christian University College of Adult and Graduate Studies (CCU-CAGS) degree program following the completion of occupational studies or diplomas from an IBMC institution.

## TERMS AND CONDITIONS

It shall be the responsibility of IBMC and the CCU-CAGS to annually review this agreement to maintain its accuracy and integrity and to make modifications if necessary.

1. Both institutions will publicize this articulation agreement to students, faculty and staff to ensure proper implementation.

2. This agreement will commence January 1, 2012 and shall remain in force until terminated or modified by either institution.

3. Either institution may terminate this agreement without cause during its term by giving written notification to the other institution not less than 6 months prior to the effective termination date.

4. Each institution must maintain accreditation through their current accreditation agency.

5. Modification of this articulation agreement may be initiated by either institution. Modifications are not finalized until ratified by both institutions in writing.

6. This agreement is with the College of Adult and Graduate Studies at Colorado Christian University and is not intended to be used as an articulation agreement with any other college within the university.

7. In addition to the transfer guide all IBMC students will have the opportunity to apply for Prior Learning Credits through the normal CCU system.

Table of Contents



Section I: Transfer of Credit

A. IBMC courses and equivalency and application to CCU degrees.

See appendix A.

B. Policies for Accepting Grades in Transfer:

The letter grades on courses from IBMC which are accepted for transfer by CCU are not placed on Colorado Christian University's transcript and do not contribute to the student's GPA at CCU. Courses in which a letter grade of "C-" or better has been earned at IBMC and which appear in Appendix A on the approved list of courses will be accepted for transfer to CCU. Courses with grades of "D", "F", "T", In Progress, Audit or No-Credit will not be accepted for transfer to CCU.

C. Maximum Number of Hours Accepted in Transfer

A maximum of 90 semester hours can be transferred to CCU degree programs according to the following stipulations:

- A minimum of 30 semester credit hours must be earned through CCU.

- Within a major:
  - At least 50% of the course requirements in the major field.
  - At least 50% of the major coursework must be upper division (300 or 400 level)
- Within a minor:
  - At least 80% of the course requirements in the minor field.

D. Treatment of IBMC Core Curriculum (General Education)

Completing a degree from IBMC does not imply that the student has met all CCU general education requirements. The student may need additional general education classes to finish his/her degree from CCU. The enrollment counselor will identify these courses prior to the student starting his or her course work at CCU.

Section II: Degree/Program Requirements

A. Course Requirements for Majors

Specific courses for the majors are listed in the current CCU catalog which can be found online at http://www.ccu.edu/catalog/

B. Catalog that Governs the Transfer Student's Experience

The catalog provides students with the best information available concerning the university and its programs at the time the catalog was published. Since the university continually modifies and improves the curriculum to meet the needs of students, the catalog does not constitute a contract, but serves as a guide. A student who enrolls in the university will be allowed to graduate under the policies in the catalog published at the time of his or her initial enrollment, as long as the student has maintained continuous enrollment. .

C. Course by Course Equivalencies - See Appendix A.

D. Process for Evaluating other Courses

Departmental evaluation of transfer credit (not otherwise covered by this agreement) used to satisfy the graduation requirements are carried out on a course-by-course basis by the division dean.

Sarah Scherling

Dr. Sarah Scherling
Vice President of Academic Administration

2/24/16
Date

Diana Gunderson
Vice President of Education

3/18/16
Date

## Institute for Business and Medical Careers, Inc.
## Articulation Agreement w/CCU

| IBMC Course # | IBMC Course Title | Prior Course Title | Current Quarter Hours | Accept Y/N | Gen Ed Y/N | CCU Gen Ed/ Foundation/ Core Applies | Foundation/ Core Y/N |
|---|---|---|---|---|---|---|---|
| ACC111 | Principles of Accounting I | | 4 | Y | N | ACC201A | Y |
| ACC112 | Principles of Accounting II | | 4 | Y | N | ACC202A | Y |
| ACC113 | Principles of Accounting III | | 4 | Y | N | | N |
| ACC114 | Payroll Accounting | | 4 | Y | N | | N |
| ACC121 | Intermediate Accounting | | 4 | Y | N | ACC302A | N |
| ACC222 | Managerial Accounting | | 4 | Y | N | ACC300A | N |
| BCS150 | Diagnostic Coding/ICD-9 | | 4 | Y | N | | N |
| BCS155 | Procedural Coding/CPT | | 4 | Y | N | | N |
| BCS160.1 | Case Studies for Coding/Auditing | | 3 | Y | N | | N |
| BCS165 | Case Studies for Coding/Auditing II | | 3 | Y | N | | N |
| BCS175 | Prin of Ins/Reimbursement | | 4 | Y | N | | N |
| BCS177 | Medical Billing & Collections | | 4 | Y | N | | N |
| BCS210 | Externship | | 4 | Y | N | | N |
| BUS112 | Intro to Business and Customer Service | | 4 | Y | Y | BUS101A | Y |
| BUS115 | Leadership | | 4 | Y | N | | N |
| BUS130 | Marketing Awareness | | 4 | Y | N | MKT202A | N |
| CIS110 | Fundamental Comp Skills | | 3 | Y | Y | CIS201A | N |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| CIS114 | Intro to Databases | | 3 | Y | N | | N |
| CIS117 | Microcomputer App for Accounting | | 3 | Y | N | | N |
| CIS121 | Intro to Spreadsheets | | 3 | Y | N | | N |
| CIS125 | Spreadsheet Apps | | 3 | Y | N | | N |
| CMS111 | Career Marketing Strategies | | 4 | Y | N | | N |
| ENG121 | English Communications | | 4 | Y | **Y** | ENG102A | N |
| ENG125 | Written Communications | | 4 | Y | **Y** | ENG104A | N |
| KBD111 | Beginning Keyboarding | | 3 | Y | N | | N |
| KBD115 | Keyboarding Skill Development | | 3 | Y | N | | N |
| LEL111 | Legal Terminology | | 4 | Y | N | | N |
| LEL112 | Legal Research & Writing I | | 3 | Y | N | | N |
| LEL114 & LEL116 | Torts and Insurance Law & Contract Law | | 4<br>4 | Y | N | Both courses must be completed to transfer as BUS303A | **Y** |
| LEL115 | Family Law | | 4 | Y | N | | N |
| LEL117 | Real & Personal Property | | 4 | Y | N | | N |
| LEL118 | Computerized Legal Research & Applications | Comp Legal Apps | 3 | Y | N | | N |
| LEL119 | Paralegalism & Legal Ethics | | 4 | Y | N | | N |
| LEL210 | Externship | | 4 | Y | N | | N |
| LEL211 | Wills, Trusts, & Estates | | 4 | Y | N | | N |
| LEL212 | Civil Procedures & Litigation I | | 4 | Y | N | | N |
| LEL213 | Civil Procedures & Litigation II | | 4 | Y | N | | N |
| LEL214 | Legal Research & Writing II | | 3 | Y | N | | N |
| LEL240 | Business Organizations | | 4 | Y | N | | N |
| LEL250 | Paralegal Certificate Skills Review | | 4 | Y | N | | N |

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|---|---|---|---|---|---|---|---|
| MAP110 | Medical Terminology | | 4 | Y | N | | N |
| MAP115<br>MAP116<br>MAP117 | Anatomy & Physiology: Structure & Movement<br>Anatomy & Physiology: Control & Metabolism<br>Anatomy & Physiology: Circulation & Life | | 4<br>4<br>4 | Y | **Y** | All 3 courses must be completed to transfer in as BIO201A | **Y** |
| MAP120 | Basic Principles of Medical Office | | 4 | Y | N | | N |
| MAP121<br>MAP122<br>MAP223 | Anatomy & Physiology: Structure & Movement<br>Anatomy & Physiology: Control & Metabolism<br>Anatomy & Physiology: Circulation & Life | | 4<br>4<br>4 | Y | **Y** | All 3 courses must be completed to transfer in as BIO201A | **Y** |
| MAP135 | Radiography I | Radiography | 4 | Y | N | | N |
| MAP136 | Radiography II | Radiology II | 3 | Y | N | | N |
| MAP145 | Pharmacology I | | 3 | Y | N | | N |
| MAP146 | Pharmacology II | | 4 | Y | N | | N |
| MAP152.1 | Clinical Asst: Reproductive & Lifespan Specialties | | 3 | Y | N | | N |
| MAP153.1 | Clinical Asst: Minor Surgery & Health Promotion | | 3 | Y | N | | N |
| MAP154 | Clinical Asst: Cardiology & Medical Specialties | | 3 | Y | N | | N |
| MAP155 | Laboratory Techniques I | Laboratory Techniques | 3 | Y | N | | N |
| MAP156 | Laboratory Techniques II | | 3 | Y | N | | N |
| MAP180 | Emergency Procedures | | 3 | Y | N | | N |
| MAP185 | Medical Law & Ethics | | 4 | Y | N | | N |
| MAP200 | Clinical Skills | Clinical Skills | 3 | Y | N | | N |
| MAP210 | Externship | | 4 | Y | N | | N |
| MTH120 | College Math for Success | | 4 | Y | **Y** | MAT110 | N |

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|---|---|---|---|---|---|---|---|
| MTH150 | College Math for Pharm Techs | | 4 | Y | N | | N |
| MTH160 | Math for Allied Health Prof | | 4 | Y | N | | N |
| MTP100 | Pathology | | 4 | Y | N | | N |
| MTP109 | Intro to Therapeutic Message Principles | | 4 | Y | N | | N |
| MTP114 | Hydrotherapy | | 3 | Y | N | | N |
| MTP116 | Therapeutic Modalities | | 3 | Y | N | | N |
| MTP121 | Swedish Massage | | 3 | Y | N | | N |
| MTP122 | Neuromuscular Technique | | 3 | Y | N | | N |
| MTP123 | Asian Bodywork | | 3 | Y | N | | N |
| MTP124 | Therapeutic Massage Entrepreneurship | | 4 | Y | N | | N |
| MTP210 | Externship | | 4 | Y | N | | N |
| MTP211.1 | Applied Therapeutic Kinesiology | | 3 | Y | N | | N |
| MTP230 | Myofascial Trigger Point Tech | | 3 | Y | N | | N |
| MTP285 | Clinical Analysis & Concepts | | 4 | Y | N | | N |
| MTP290 | Therapeutic Massage/Bodywork Review | | 4 | Y | N | | N |
| OPP111 | Office Procedures I | | 3 | Y | N | | N |
| PHM150 | Pharmacology III | | 4 | Y | N | | N |
| PHM155 | Pharmacology IV | | 4 | Y | N | | N |
| PHM160 | Pharmacology V | | 4 | Y | N | | N |
| PHM170 | Pharmacology VI | | 4 | Y | N | | N |
| PHM180 | Pharmacology VII | | 4 | Y | N | | N |
| PHM210 | Externship | | 4 | Y | N | | N |
| PSY107 | Student Success | | 4 | Y | N | | N |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| PSY134 | General Psychology | | 4 | Y | Y | PSY101A | Y |
| SPH111 | Principles of Speech | | 4 | Y | Y | COM110A | N |
| WPP111 | Intro to Word Processing | | 4 | Y | N | | N |