



HELPING STUDENTS GET A HEAD START ON THEIR COLLEGE CAREER  
THROUGH COLORADO CHRISTIAN UNIVERSITY DUAL CREDIT

## OFFICIAL TRANSCRIPTS: YOUR DUAL CREDIT PROOF

Once you graduate from high school, you will need to request your official CCU Dual Credit transcript to be sent to the college you are attending. Do not forget this very important step as your transcript is the proof that you have earned college credit through CCU. Time and again, students put this off, and end up having to delay their college course registration since their CCU credits have not been transferred yet. Ordering transcripts is simple, just keep in mind these key tips:

1. If you are taking a dual credit class the spring semester before high school graduation, we highly recommend activating your WebAdvisor account so that you are able to log in and check that grades are posted before ordering your transcript. It is very important to make sure that transcripts are not sent before your final grades are posted. If they are sent without grades, the transcript is incomplete and you will need to purchase another order. Another option is to mark 'Hold for Grades' when ordering the transcript.

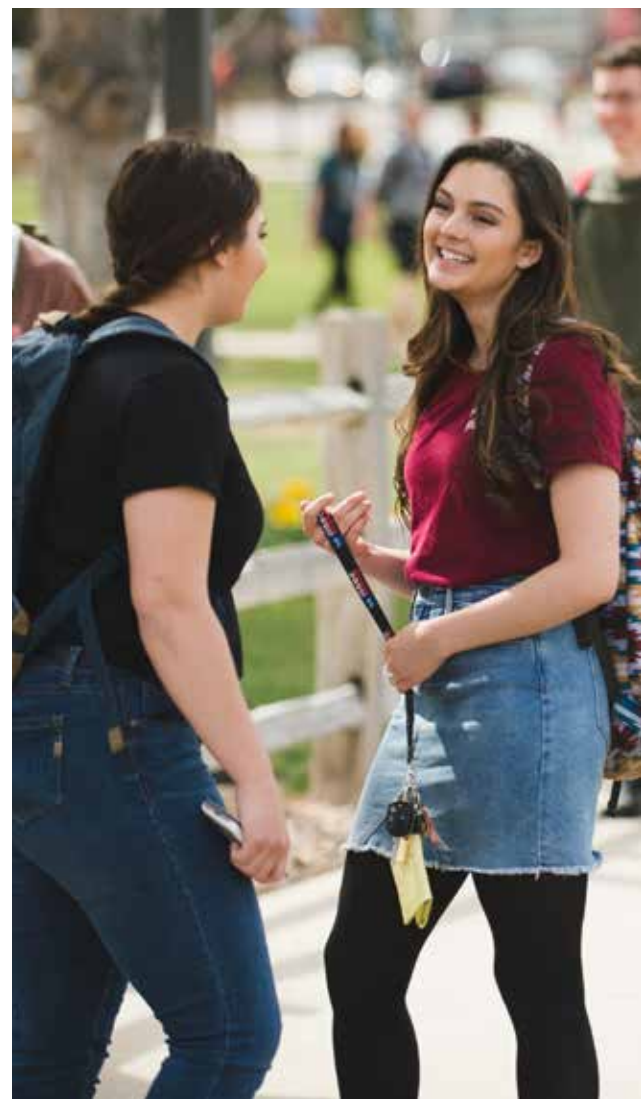
If you did not take a CCU Dual Credit course your senior year, all grades should be posted, so you can order and send your transcript right away. Feel free to contact the CCU Dual Credit office if you would like to confirm that all grades are posted.

2. When you order your official CCU Dual Credit transcript, keep in mind that you will need to create a new account in Parchment, which is CCU's transcript delivery service. You will either need your CCU student ID number or your Social Security number so that Parchment is able to find your CCU Dual Credit record. Even if your high school also uses Parchment to deliver transcripts, you will still need to set up a new account for your CCU Dual Credit record. When setting up the account, it is recommended to use an email other than your high school email in case you need to access your CCU transcripts at a later time and your high school email has since been deactivated.
3. Once you have indicated where the transcript should be sent and the order is complete, follow up with your college letting them know it is on the way. Electronic transcripts are usually delivered within 24 to 48 hours, but if electronic transcripts remain unopened for longer than 30 days, they will expire, thus requiring another to be purchased.

Start your transcript process at [ccu.edu/dualcreditprogram](https://ccu.edu/dualcreditprogram). Select the transcript tab in order to meet your unofficial and official transcript needs.

## FUN FACT ABOUT COLORADO CHRISTIAN UNIVERSITY

**Did you know that CCU has a four-day week, every week? Students never have classes on Fridays and they love this unique characteristic about CCU. Fridays are spent in many ways, for example, working a part-time job, finding an internship, getting ahead on studying, or heading to one of the many nearby mountains!**





## USING THE CCU DUAL CREDIT WEBSITE: HELPS AND HINTS

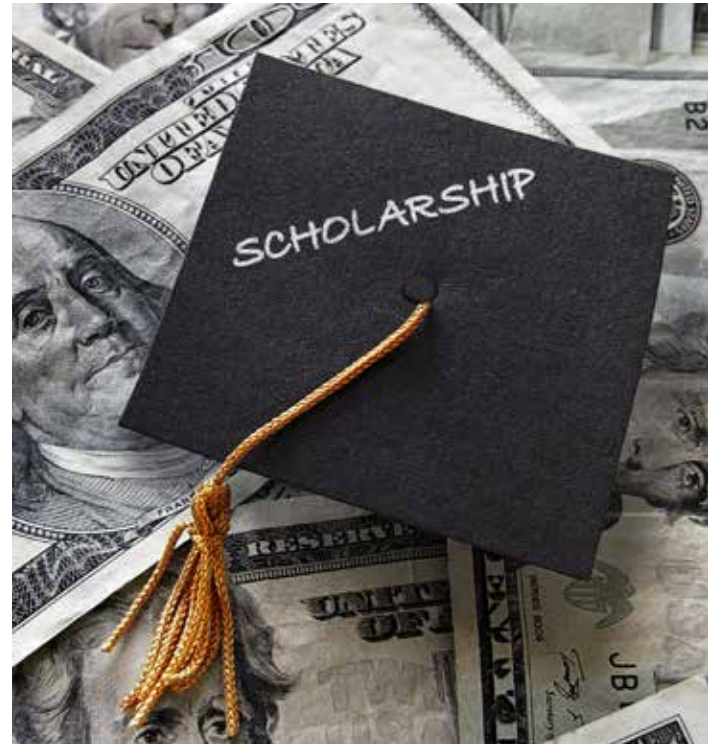
As a high school student, navigating through the dual credit process can feel confusing. Luckily, it is our mission at CCU Dual Credit to ensure you are able to get set up and ready to go with your college credit as smoothly as possible. We hope families regularly visit our website at [www.ccu.edu/dualcreditprograms](http://www.ccu.edu/dualcreditprograms) for the most up to date information regarding their dual credit opportunity.

- Registration – On the dual credit homepage, select the registration tab at the top to register for classes. Make sure to read through the brief instructions before you register.
- Transcripts – Click this tab at the top of the homepage to access both official and unofficial transcripts.
  - Unofficial Transcripts – You will be prompted to first create your Digital Services Account (DSA) account and then access WebAdvisor. In essence, WebAdvisor is your student portal. You can access your unofficial transcripts while you are enrolled in a CCU Dual Credit course until 70 days after you complete the course.
  - Official Transcripts – Follow the instructions listed to order and send official transcripts to the college(s) of your choice.
- Information for Students and Parents – This section provides helpful information for you and your family to successfully navigate through your dual credit experience.
- Information for High Schools – School administrators and faculty can access this section for helpful information specific to the school's dual credit partnership with CCU, for example, course application forms and instructor requirements.
- Contact Us – Meet our dual credit team and use our contact information if you need assistance.

We hope that our website assists in ensuring your dual credit experience is as smooth as possible.



## DUAL CREDIT SCHOLARSHIP REMINDER



Colorado Christian University partners with close to 150 high schools across the nation to provide dual enrollment to students in their own high-school classrooms.

Our dual credit program is passionate about providing practical opportunities for high school students to cut down the cost of college tuition. Though we realize that our dual credit students choose to attend many colleges and universities besides CCU, we believe CCU would be a great fit for our students who are interested in a Christ-centered, academically challenging liberal arts university. That said, one of the most popular scholarships for our partnering private and public high school students attending CCU is our Dual Credit Scholarship. Recipients of this scholarship will have taken at least one dual credit class through the CCU Dual Credit program and will receive \$1,250 per year (\$5,000 over four years).

This automatic dual credit scholarship is just one of the scholarships available to prospective students interested in attending CCU and we encourage students to connect with our Admissions team to further explore the ways in which they can receive scholarship funds to attend Colorado Christian University.



## A PERSONAL REFLECTION OF CCU FROM A 2018 ALUMNA

by Meghan Mazza, CCU Dual Credit Representative



When I graduated from Colorado Christian University in May of 2018, I unexpectedly chose not to venture far. If anyone had asked me during my senior year if I would be working at CCU post-graduation, my answer would have been no. Unbeknownst to me at the time, my four-year college education had been preparing me for a job at the university and for even more beyond my career. The Lord has been

guiding my steps ever since I first stepped foot on CCU's campus and since then has radically transformed my life.

Entering the doors of my first business class as a freshmen at CCU, I was a timid freshmen, discouraged by the faintest sight of challenge or risk. Fast forward a few years later: I walked across the stage at the commencement ceremony as a woman who is not only confident in her abilities as a businesswoman and leader, but also as someone equipped to shine the light of Christ in all of her actions. As I look back on the version of myself prior to CCU, I am able to reflect on my transformation with grace and humility knowing that this journey was blessed under His will, not my own.

CCU truly encompasses a spirit of love and not of fear. CCU is the only nondenominational Christian university in the state of Colorado and is the only nondenominational Christian university competing in the Rocky Mountain Athletic Conference. It is an honor to continue your athletic career at a collegiate level, but it is even more cherished to play, or in my case, run, for an audience of One.

In my classrooms, I was challenged on an academic, personal, and spiritual level. A handful of my previous professors are not teachers by nature, but are masters and orchestrators of their professions. As one of the top universities in the Rocky Mountain region and across the nation, CCU fosters learning environments that provide students with the tools they need for success, combined with a guiding force in knowing and understanding biblical truth.

Ultimately, CCU is focused on growth in your education, spirit, and community. I owe more than I can express to my teammates, roommates, coaches, professors, and leaders within CCU for providing me with some of the best four years of my life as a student, as well as preparing me for years to come in my career.







## CCU DUAL CREDIT TESTIMONY



The CCU Dual Credit team interviewed Henry Sheeley, the academic dean of Northside Christian School in South Carolina. Sheeley shared the following thoughts on his daughter’s dual credit experience:

“Faith is majoring in mechanical engineering at Bob Jones University. This course of study requires 142 semester hours — 17.75 hours per semester to graduate in four years. The dual credit courses lowered the average to 14.5 hours per semester, thus lightening her course load and enabling her to work on campus to help pay for college. Faith is applying now for engineering internships for the coming summer. After college she plans on working in the engineering field.”

We hope that you can begin to write your own CCU Dual Credit story.

## A NOTE FROM CCU’S DUAL CREDIT DIRECTOR

Students, I want to commend you for pursuing opportunities like CCU Dual Credit that will set you up for success in college. From the financial savings to having the freedom to study abroad or pursue internships, dual credit is sure to benefit you in your college pursuits.

With gratitude,  
Teresa Woodburn,  
Director of CCU Dual Enrollment Programs

## TRANSITIONING FROM HIGH SCHOOL TO COLLEGE

As dual credit students, you are already setting yourself up for success by challenging yourselves in college-level courses offered at your high school. This is a great advantage as many students often are shocked their first semester of college by the intensity of college academics. The high expectations of dual credit courses require exceptional time management skills in order to succeed in class in the midst of all of your other responsibilities — perhaps a sport or two and a part-time job. In the same way, success in college will demand wise time management, especially as your college schedule and life will look very different than what you are used to in high school.



You will likely not have class all throughout the day like you do in high school, but will have periods of time in which to choose whether to study, spend time with friends, exercise, etc. College is an incredibly exciting time in life where you are constantly surrounded by and living with your peers and friends, however, this can sometimes be a distraction from your academic commitments.

Realize that sometimes you may need to say no to the intramural volleyball game, the spontaneous late night outing with your roommates, and, yes, Netflix. For all of our dual credit seniors, we are hoping for a smooth transition into your college career!

## CONTACT US

- [CCU.EDU/DUALCREDITPROGRAM](http://CCU.EDU/DUALCREDITPROGRAM)
- [DUALCREDIT@CCU.EDU](mailto:DUALCREDIT@CCU.EDU)
- 303.963.3029
- Dual Enrollment Department  
8787 W. Alameda Avenue  
Lakewood, CO 80226