



Cash by Class Payment Plan

Policy Information:

1. The cash by class plan enables students who are paying with cash, check or credit card to enroll in all of their courses at the start of the semester without having to pay their balance in full at the time of registration.
2. Students enrolled in the Cash by Class payment plan will be able to make payment for each class as it begins. As long as payments are made following the payment schedule the student account will remain free from finance charges.
3. Any changes to registration must be reported to StudentPayments@ccu.edu to ensure payment plan is updated.
4. The payment plan must be renewed each semester.
5. Failure to make payments as scheduled will result in finance charges assessed to the outstanding balance and forfeiture to use the payment plan for future semesters, and may jeopardize student's current enrollment.
6. Please list each course enrolled for the current semester. Payment dates will be determined by the start date of the block for each course. Payment is Due by 5:00 pm of the first day of the block.

Semester of Enrollment: _____

Course Title/Section Number

Course Dates

Check here if you are a CCU employee.

7. I understand that it is my responsibility to send payments in a timely manner, to ensure they are received by the office on time. I understand that I can also make a credit card or e-check payment online through Self Service Student Finance at <https://selfservice.ccu.edu/>, or through the automated phone system by calling 866-480-6861.
8. I understand that if I fail to make payments on time I will no longer be eligible to sign up for this plan and will be required to pay as CCU policy states, upon registration. Current registration may also be jeopardized.
9. I understand that I will receive a statement once the plan has been set up, detailing my payment schedule, and will be responsible to follow the schedule.
10. I understand it is my responsibility to re-enroll for the Cash by Class plan every semester. The plan will not be renewed automatically each semester.
11. I understand that correspondence from CCU will come principally by email, and it is my responsibility to check my email inbox regularly for any announcements that pertain to me.

(Please Print)

Student Name: _____ Student ID Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Home phone: _____ Work phone: _____

Email: _____ Cell phone: _____

I have read and fully understand the terms listed above. By signing below, I am affirming that all of my questions have been answered to my satisfaction.

Student Signature: _____ Date: _____