

## **Frequently Asked Questions:**

### **1. How do I know if I will receive credit for passing a CLEP/DSST exam?**

You will need to contact your particular institution to determine how the CLEP/DSST exam will transfer for credit toward your degree.

- If you are in the College of Undergraduate Studies (CUS) at Colorado Christian University (CCU), see the end of this packet for a detailed list of test/course equivalencies and the corresponding passing scores in order to receive credit.
- If you are in the College of Adult and Graduate Studies (CAGS) at CCU, you can find test/course equivalencies at <https://my.ccu.edu/academics/cags/testing/default.aspx> (Please confirm this with your advisor, since the equivalencies are subject to change).
- If you are not a CCU student, you may or may not receive credit. Often, schools will only award credit for specific exams that they accept as equivalent to a specific course.

### **2. At CCU, is there a limit to the amount of credits a student may earn by testing or are there any other conditions on earning credit that I should be aware of?**

Yes, you must consider the following conditions:

- A student may earn a maximum of 45 credit hours by examination.
- A student may not receive credit by examination for a course in which he or she has been registered at CCU and received a D, F, NR, W, WF, or Incomplete.
- A student may not receive credit by examination for a subject in which the student is currently attending or has already successfully completed a higher-level course or test. For example, a student may not receive credit for Beginning Spanish Level II, and then receive credit for a subsequently taken test in Beginning Spanish Level I. In other words, there must be an upward educational progression in courses that are considered sequential in nature.
- A student may not receive credit for an examination after already receiving credit for completion of an equivalent course or test. For example, a student may not receive credit for a standard, classroom-type English Composition course and then receive credit for a CLEP test for English Composition. This policy is intended to prevent duplicate credit for specific courses, not general areas of study.
- Residency requirements (in order to earn a CCU undergraduate degree, the following semester hours must be earned through CCU courses):
  - A minimum of 30 overall credits.
  - Within your major, at least 50% of the course requirements & at least 12 upper division (300 or 400 level) credits.
  - Within your minor, at least 50% of the course requirements.

### **3. How soon are the exam results available?**

Generally CLEP and DSST test results are available immediately after completion of the exam (except in the case of Composition/Essay exams which take three to four weeks to deliver). The official score report will be received by the selected institution in approximately two weeks.

#### **4. How do I send my exam transcript (official score report) to CCU?**

*At the time of your exam*, make sure to enter our school code into the "Score Report Recipient" field in order to have your official score report sent to CCU free of charge.

CLEP: 4659

DSST: 9960

#### **5. What if I do not receive a passing score?**

For CLEP, you may take the same exam again in three months. For DSST, you may take the same exam again in three months.

#### **6. What if I am already registered for a class I would like to test out of?**

You should schedule to take the test prior to the add/drop date in order to receive your test score in time to drop your class, in the event that you pass the test. If you do not pass the test, you will still be able to continue taking the class as normal.

#### **7. Is there a deadline to complete a test in order to participate in Commencement?**

Yes! Students who anticipate earning required credits by taking CLEP or DSST exams must complete these tests and have the test transcripts submitted no later than registration their final semester to have the test results count toward fulfillment of their degree requirements and participate in Commencement. Students are normally expected to complete all requirements toward fulfillment of their degree prior to participating in commencement.

#### **8. How do CLEP and DSST compare/differ?**

The subjects covered by CLEP and DSST exams differ although there is some overlap. The most notable difference for the student is that DSST tests are to be completed within 2 hours, and CLEP tests are to be completed within 90 minutes (aside from College Composition, which is 120 minutes). Both exams have no penalty for incorrect answers, so students should answer ALL questions given (around 80-120 multiple choice questions depending on the specific exam).

#### **9. Where can I take CLEP/DSST exams?**

Please use the following links to find test centers that are near you...

CLEP: <http://clep.collegeboard.org/search/test-centers>

DSST: <http://getcollegetcredit.com/institutions/search/>

#### **10. What study resources are available to prepare?**

Both CLEP and DSST publish comprehensive study guides found in most bookstores and available for reference in many libraries. Extensive practice exams can be found online as well. There are also plenty of resources available free of charge on their websites (such as a breakdown of each test's subject matter, limited sample questions, study tips, etc.)

CLEP: [www.collegeboard.com/clep](http://www.collegeboard.com/clep)

DSST: [www.getcollegetcredit.com/testprep](http://www.getcollegetcredit.com/testprep)

**NOTES:**

**CLEP and DSST tests are third party testing agencies which change scores and content several times a year. CCU reflects these changes accordingly. Please check with your CCU advisor to find the most current standards and verify course equivalency.**

**Petitions to accept scores below the ACE scores noted on this document will not be entertained by CCU administration as the American Council on Education's College Credit Recommendation Service (ACE) does not recognize scores below the noted standard.**

**If you are a College of Adult & Graduate Studies student, please contact your Student Service Advisor before scheduling an exam.**

<b>CLEP Score Standards: CUS</b>			
<b>Exam Title</b>	<b>ACE Score</b>	<b>Credits</b>	<b>CUS Equivalents</b>
<b>General Exams</b>			
College Mathematics	50	3	MAT 112
College Composition (NOT the "Modular" exam)	50	3	ENG102 (Essays Graded by CLEP)
<b>Natural Science</b>	50	3	General Elective only
Social Science & History	50	6	General Elective only
<b>Subject Exams</b>			
<b>American Government</b>	50	3	General Elective only
<b>American Literature</b>	50	3	ENG 203 Am Lit II
Analyzing and Interpreting Literature <i>The CCU score for this exam is higher than the National (ACE) score of 50.</i>	<b>62</b> <i>CCU Score Requirement</i>	<b>3</b>	ENG201
Calculus	50	4	MAT 141/142
College Algebra	50	3	MAT111
College French Level I	50	6	Language Requirement/ Elective
College French Level II	59	9	Language Requirement/ Elective
College German Level I	50	6	Language Requirement/ Elective
College German Level II	60	9	Language Requirement/ Elective
College Spanish Level I	50	6	Language Requirement/ Elective
College Spanish Level II	63	9	Language Requirement/ Elective
English Literature	50	3	ENG 205 Brit Lit II
<b>General Chemistry</b>	50	3	General Elective only
History of US I: Early Colonization to 1877	50	3	HIS 205
History of US II: 1865 to Present	50	3	HIS 206
Human Growth and Development	50	3	PSY245
Information Systems	50	3	General Elective only
Introduction to Educational Psychology	50	3	General Elective only
Introductory Business Law	62	3	BUS303/LAW303
Introductory Psychology	50	3	PSY101
Introductory Sociology	50	3	General Elective only
Financial Accounting	50	3	General Elective only
<b>Principles of Macroeconomics</b>	50	3	General Elective only
Principles of Management	50	3	General Elective only
Principles of Marketing	62	3	MKT202
<b>Principles of Microeconomics</b>	50	3	General Elective only
Western Civilization I: Ancient Near East to 1648	50	3	HIS 185
Western Civilization II: 1648 to Present	50	3	HIS 186

<b>DSST Score Standards: CUS</b>			
<b>Exam Title</b>	<b>ACE Score</b>	<b>Credits U=Upper Level</b>	<b>CUS Equivalents</b>
<b>Mathematics</b>			
Fundamentals of College Algebra	<b>400</b>	3	MAT111
Principles of Statistics	<b>400</b>	3	MAT 130
<b>Social Science</b>			
Art of the Western World	400	3	HUM 120
Intro to Geography	400	3	GEO270
History of the Soviet Union	400	3/U	HIS Elective (Upper Level)
A History of the Vietnam War	400	3	HIS Elective
The Civil War and Reconstruction	400	3	HIS 340
Foundations of Education	400	3	General Elective only
Lifespan Developmental Psychology	400	3	PSY245
General Anthropology	400	3	GLS 301
Substance Abuse	<b>400</b>	3/U	PSY Elective (Upper Level)
Introduction to Law Enforcement	400	3	General Elective only
Criminal Justice	<b>400</b>	3	General Elective only
Fundamentals of Counseling	400	3	General Elective only
<b>Business</b>			
Principles of Finance	400	3	BUS301/FIN301
Human Resource Management	400	3	General Elective only
Organizational Behavior	400	3	General Elective only
Principles of Supervision	400	3	General Elective only
Computing and Information Technology	<b>400</b>	3	General Elective only
Introduction to Business	400	3	General Elective only
Money and Banking	400	3/U	Elective (Upper Level)
Personal Finance	<b>400</b>	3	General Elective only
Management Information Systems	<b>400</b>	3	General Elective only
Business Mathematics	400	3	General Elective only
<b>Physical Science</b>			
<b>Astronomy</b>	400	3	General Elective only
Health and Human Development	<b>400</b>	3	General Elective only
Environmental Science	400	3	General Elective only
<b>Physical Geology</b>	46	3	General Elective only
<b>Applied Technology</b>			
Technical Writing	400	3	General Elective only
<b>Humanities</b>			
Ethics in America	<b>400</b>	3	General Elective only
Introduction to World Religions	<b>400</b>	3	General Elective only
Principles of Public Speaking (SE/F 815)*	400	3/U	Elective (Upper Level)
*Must pass written test, and pass recorded speech.			<b>Bold</b> are scores for revised exams.